

**A G E N D A
RIO DELL CITY COUNCIL
REGULAR MEETING- 6:30 P.M.
TUESDAY, DECEMBER 20, 2011
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL**

WELCOME . . . *By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

THE TYPE OF COUNCIL BUSINESS IS IDENTIFIED IMMEDIATELY AFTER EACH TITLE IN BOLD CAPITAL LETTERS

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. STUDY SESSIONS/PUBLIC HEARINGS

E. CEREMONIAL

- 1) 2011/1220.01 - Certificate of Appreciation to Denise Sweaney for Service on
the Planning Commission from January, 2007 – November 2011

1

F. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 5 minutes.

G. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS".

- 1) 2011/1220.02 - Approve Minutes of the December 6, 2011 Regular Meeting (**ACTION**) 2
- 2) 2011/1220.03 - Authorize the City Manager to Execute Contract Agreement with Freshwater Environmental for Update of the Cross-Connection Ordinance (**ACTION**) 9

H. SPECIAL PRESENTATIONS

I. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

- 1) "SPECIAL CALL ITEMS" from Consent Calendar
- 2) 2011/1220.04 - Approve Appointment of Applicant to the Planning Commission to fill the Unexpired Term Ending December 31, 2012 (**ACTION**) 12
- 3) 2011/1220.05 - Approve Agreement with KNN Public Finance (**ACTION**) 19

J. ORDINANCES/SPECIAL RESOLUTIONS

- 1) 2011/1220.06 - Approve Resolution No. 1139-2011 Supporting the Humboldt Bay Alternative Rail Route Study (**ACTION**) 26

K. REPORTS/STAFF COMMUNICATIONS

1. City Manager
2. Finance Director
3. Chief of Police
4. Community Development Director

L. COUNCIL REPORTS/COMMUNICATIONS

M. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED CLOSED SESSION AS FOLLOWS:

N. PUBLIC COMMENT REGARDING CLOSED SESSION

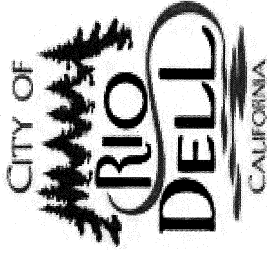
O. RECESS INTO CLOSED SESSION

P. RECONVENE INTO OPEN SESSION

Q. ORAL ANNOUNCEMENTS

R. ADJOURNMENT

HAPPY HOLIDAYS!
*The next Regular meeting will be on January 3, 2012
at 6:30 PM in the City Council Chambers*



Certificate of Appreciation

PRESENTED TO

Denise Sweaney

*In Grateful Appreciation and Sincere Thanks For your
Faithful Service and Sincere Commitment to the City
of Rio Dell Serving as Planning Commissioner from*

January 2, 2007 - November 17, 2011

Mayor, City of Rio Dell

Date

**RIO DELL CITY COUNCIL
STUDY SESSION
REGULAR MEETING
DECEMBER 6, 2011
MINUTES**

The Study Session/Regular Meeting of the Rio Dell City Council was called to order at 5:30 p.m. by Mayor Woodall.

ROLL CALL: Present: Mayor Woodall, Councilmembers Marks, Thompson and Wilson

Absent: Councilmember Leonard (excused)

Others Present: City Manager Henrickson and City Clerk Dunham
Finance Director Beauchaine (arrived at 6:30 p.m.)

Absent: Chief of Police Hill, Community Development Director Caldwell,
Water Superintendent Jensen and Wastewater Superintendent
Chicora (excused)

STUDY SESSIONS/PUBLIC HEARINGS – 5:30 p.m.

Interview (2) Applicants for Planning Commission Vacancy

Mayor Woodall announced the names of the two applicants being considered for the vacant position on the Planning Commission and reviewed the procedure for appointment.

Each of the applicants was asked to provide a short presentation on their background and explain why they were interested in serving on the Planning Commission.

Billy Joe Long was the first applicant to be introduced. He began by stating that he grew up in Rio Dell, moved away for 10 years, graduated from college and recently moved back with his wife and 3 children and is interested in the ideas for development of the City and would like to become more involved in the process. He said although he doesn't really know what being a Commissioner entails; he is a quick learner and great at research. In response to Council's questions, he said the two convictions he would not compromise on were his family and his faith. He thanked the Council for allowing him the opportunity to be considered for the appointment.

The next applicant was Nick Angeloff who began by stating that he has lived in Rio Dell for 9 years, graduated from Humboldt State University as an Archaeologist and is currently employed as the CEO of the Wiyot Tribe. When asked what his vision was for Rio Dell he responded by stating that his vision is to spur the economy to increase revenue for the City and to get some sort of small industry going in addition to the Rio Dell Plaza. He said if the City is successful in development of the Rio Dell Plaza, the next step is to find a way to get travelers off the highway and into the downtown area. He spoke in favor of restoring rail service so our children will have opportunities in various industries.

CEREMONIAL

Proclamation in Recognition of Human Rights Awareness Month

Mayor Woodall read the proclamation in recognition of Human Rights Awareness Month and presented it to Ms. Cheryl Siedner, a Commissioner on the Humboldt County Human Rights Commission. She thanked the Council and said her role on the Commission is to listen to people's needs and try to make sure they get the correct information and to basically give a voice to those who don't have a voice.

Councilmember Thompson expressed concern about the United Nations and said he would like to see them take a stand and speak out more on Human Rights; Ms. Siedner said she had previously worked with the United Nations regarding Native American Rights and noted there is a contact number for information on the United Nations website. She commented that not every community has a Human Rights Commission and that the local Human Rights Commission focuses on local issues such as rent controls, discrimination in regard to disabilities or gender and other related matters.

Presentation of Plaque to David E. Martinek in Appreciation for 19 Years of Service as City Attorney

Mayor Woodall announced that Mr. Martinek was not available to receive the plaque this evening but the plaque is being presented to him in appreciation and sincere thanks for his loyal and dedicated service to the City of Rio Dell as City Attorney from 1992-2011.

PUBLIC PRESENTATIONS

Nick Angeloff addressed the Council at the request of Bill Bertain and asked that the Council consider placing an item on the next agenda supporting the Humboldt Bay Alternative Rail Route Study. He said there are currently \$259,000 in ISTEA funds under consideration by the Humboldt Bay Harbor, Recreation and Conservation District and that he and others feel analyzing an east-west alternative rail route connecting Humboldt Bay to the national rail network is an appropriate use for the funds. He said they were asked to come back to the District in 10 days showing public support for the proposed use of the funds.

City Manager Henrickson advised Mr. Angeloff to get the information to the City Clerk by December 14th for placement on the December 20th City Council agenda.

Deborah Bare addressed the Council regarding the Rio Dell Plaza Project and stated that stores are closing in the Redwood Village Shopping Center, in downtown Fortuna and the Bayshore Mall and said in speaking to local business owners downtown, the feeling is that the project will put them out of business. She wanted to know what the current plan is for the development. Mayor Woodall pointed out that the project is still in the planning stages and the City has simply

DECEMBER 6, 2011 MINUTES
Page 3

presented an option agreement to the owner for consideration at this time. She said if the option agreement is approved, there will be plenty of opportunity for public comment regarding the project.

CONSENT CALENDAR

Mayor Woodall announced the items to be approved on the consent calendar and asked the staff, the public and the Council members if there was anyone who wished to have any item removed from the consent calendar for separate discussion.

Motion was made by Thompson/Marks to approve the consent calendar including approval of minutes of the November 15, 2011 Regular meeting; and approval of minutes of the November 22, 2011 Special meeting. Motion carried 4-0.

SPECIAL CALL ITEMS

Approve Appointment of Applicant to the Planning Commission to fill the Unexpired Term Ending December 31, 2012

Mayor Woodall stated the two applicants for the vacant seat on the Planning Commission were interviewed at 5:30 p.m.; now is the time for the Council to vote to approve the appointment of one of the applicants.

Councilmember Marks stated that she felt that both were excellent candidates and hoped that the person that is not selected tonight will come back when another position becomes available.

Councilmembers were asked to vote by written ballot for the applicant of their choice; ballots were then passed to the City Clerk to tally. The City Clerk announced there was a tie vote with each candidate receiving two votes. As a result, the Council directed staff to bring the matter back to the Council at the next regular meeting on December 20, 2011 for a re-vote with a full Council.

ORDINANCES/SPECIAL RESOLUTIONS

Public Hearing/Adopt Ordinance No. 278-2011 Establishing Flag Lot Regulations, Section 17.25.090 and Amending Section 17.10.010, Definitions, to Include "Flag Lot: of the Rio Dell Municipal Code

City Manager Henrickson stated this ordinance was introduced at the November 15, 2011 regular meeting and as recommended, changes the regulations so flag lots will only be allowed in residential zones where topographic conditions do not allow for the conventional subdivision of the parcel.

Mayor Woodall opened the public hearing at 6:50 p.m. to receive public comment on the proposed ordinance. There being no public comment, the public hearing closed.

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Councilmember Marks asked if this ordinance also amends parking regulations; City Manager Henrickson stated this ordinance only pertains to flag lots; parking regulations will be presented at a later date.

Motion was made by Marks/Thompson to approve *Ordinance No. 278-2011 Establishing Flag Lot Regulations, Section 17.25.090 and Amending Section 17.10.010 of the Rio Dell Municipal Code, Definitions, to include "Flag Lot"*. Motion carried 4-0.

Public Hearing/Adopt Ordinance No. 279-2011 Repealing Existing Chapters 17.25 (General Provisions and Exceptions), 17.30 (Amendments, Variances, Use Permits and Nonconforming Uses) and 17.35 (Outdoor Advertising) and Adopting New Chapters 17.25 (Regulations for the Combining Zones, 17.30 (General Provisions and Exceptions) and 17.35 (amendments, Variances and Use Permits) of the Rio Dell Municipal Code

City Manager Henrickson stated this ordinance was also introduced at the November 15, 2011 regular meeting and is basically a house cleaning item since staff discovered there are a number of General Provisions and Exceptions found in Chapter 17.25 of the RDMC that are not in alphabetical order, as well as some other formatting inconsistencies that need to be corrected.

Mayor Woodall opened the public hearing at 6:54 p.m. to receive public comment on the proposed ordinance. There being no public comment, the public hearing closed.

Motion was made by Wilson/Thompson to approve *Ordinance 279-2011 Repealing Existing Chapters 17.25 (General Provisions and Exceptions), 17.30 (Amendments, Variances, Use Permits and Nonconforming Uses) and 17.35 (Outdoor Advertising) and Adopting New Chapters 17.25 (Regulations for the Combining Zones, 17.30 (General Provisions and Exceptions) and 17.35 (Amendments, Variances and Use Permits) of the Rio Dell Municipal Code*. Motion carried 4-0.

Approve Resolution No. 1137-2011 Authorizing the Closure of Funds 25 Traffic Safety, 37 CDBG, 41 COPS, 42 LLEGB, 51 Sewer Reserve, and 96 HOME

Finance Director Beauchaine stated as part of the year-end process, the Finance Department prepares the City's Financial Statements for audit which includes the closure of any unused funds. This year staff identified 6 funds to be closed as outlined in the resolution. She reviewed each of the funds to be closed and the reason for the closure.

Finance Director Beauchaine said Fund 37 (CDBG) has been carrying an un-reconciled cash balance since the City's Audits were re-established in 2005; in 2006 the CDBG Program Income (PT) balance was reconciled and approved by the State CDBG Program and moved to a separate Fund 39. In 2010 the City's CDBG Rehabilitation and Street Paving Grant was closed and signed off by the CDBG Program staff. She said these activities have allowed the isolation of the remaining un-reconciled balance, and staff in concurrence with the auditors is recommending that the remaining balance of \$592,618.95 be transferred to unrestricted General Fund Reserves.

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Mayor Woodall asked if that amount has been audited and approved for transfer; Beauchaine stated the fund will be audited this year and the auditors have concurred with the transfer of funds.

Councilmember Marks asked how close staff was to having all funds reconciled; Beauchaine said she had been working on this process with the City's auditors for 6 years and this is the end of the un-reconciled funds. She said shown now is a clean balance sheet.

Motion was made by Thompson/Wilson to approve *Resolution No. 1137-2011 Authorizing the Closure of Funds 25 Traffic Safety, 37 CDBG, 41 COPS, 42 LLEBG, 51 Sewer Reserve, and 96 HOME*. Motion carried 4-0.

Approve Resolution No. 1138-2011 Reconciling Budget Amendment for FY 2010-2011

Finance Director Beauchaine stated this item also relates to the year-end process and includes evaluation of the budget and any additional reconciling amendments necessary. This year staff identified 8 funds in need of adjustment, each categorized as an Operating Adjustment, a Capital Adjustment or a Depreciation Adjustment. She said the total Operating Budget Adjustment recommended is \$35,839; total Capital Budget Adjustment recommended is \$865,764.00 to cover planning and design costs for the upcoming Sewer Project since these expenditures were not included in the original budget and expected to be financed and repaid during the 2010-2011 Fiscal Year; and the total Depreciation Budget Adjustment recommended is \$214,736.00.

Finance Director Beauchaine said as she continues to close out the year, it is likely there will be additional adjustments needed and as a result, an additional amendment will be brought before the Council.

Councilmember Marks asked what the \$865,764.00 included under Capital Adjustment; Beauchaine said it consisted of \$388,377.00 for Sewer Capital, \$304,265.00 for Sewer Debt Service, and \$173,122.00 for STIP-Streets.

Motion was made by Thompson/Wilson to approve *Resolution No. 1138-2011 Fiscal Year 2010-2011 Reconciling Budget Amendment*. Motion carried 4-0.

REPORTS/STAFF COMMUNICATIONS

Finance Director Beauchaine reported on recent activities in the Finance Department and reported she would be bringing forward on the next agenda updated budget reports which will show revenues exceeding initial projections by 13% and expenditures reported at 94%.

City Manager Henrickson announced Chief Hill was away at POST training and Community Development Director Caldwell was out ill.

COUNCIL REPORTS/COMMUNICATIONS

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Councilmember Wilson stated that in the event that the Option Agreement is approved and plans for the Rio Dell Plaza moves forward, he would like to see the creation of a community committee and encourage public participation.

An unidentified member of the audience asked the Council what the process is for getting the Rio Dell Plaza on an agenda; Mayor Woodall explained that if the Option Agreement is exercised, the matter will be on future agendas in which public comment will be welcomed.

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

Conference with City Manager – Existing Litigation: 2 Cases (Pursuant to Government Code Section 54956.9(a) 1) Mercer Fraser Company vs. City of Rio Dell; 2) Joseph Baratti vs. City of Rio Dell

Closed Session Concerning Labor Negotiations with Labor Negotiator; the City's Designated Representative City Manager Ron Henrickson (Pursuant to Government Code Section 54957.6) Concerning Rio Dell Police Officers Association, Rio Dell Employees Association, and Contract Employees

Mayor Woodall announced the Council would be adjourning to closed session to discuss the above matters and asked for public comment. There being no public comment, the Council adjourned to closed session at 7:22 p.m.

The meeting reconvened at 8:40 p.m. Mayor announced there was no reportable action taken in closed session.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:41 p.m. to the December 20, 2011 Regular meeting.

Julie Woodall, Mayor



Attest:

Karen Dunham, City Clerk

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
DECEMBER 20, 2011**

To: Ron Henrickson, City Manager 
From: Randy Jensen, Water & Roadways Sup. 
Date: December 20, 2011
Subject: **Cross Connection Control Program**

RECOMMENDATIONS

Authorize the City Manager to execute a contract agreement with Freshwater Environmental for services to update the current Cross Connection Ordinance.

BACKGROUND AND DISCUSSION

The City of Rio Dell has been operating with a Cross Connection Program that was developed in 1988. The California Department of Public Health has since then updated the requirements and regulations to ensure the safety of our drinking water systems. The City of Rio Dell needs to update the current Cross Connection Ordinance to reflect these changes and enforcement procedures.

BUDGETARY IMPACT

The cost for the services for updating the Cross Connection Ordinance will be in the amount of and NOT TO EXCEED of \$4530.00. Funds will be used from the water operations budget.

ATTACHMENTS:

(1) Contract Agreement



WORK AUTHORIZATION REQUEST NO. 3

December 9, 2011

Client Information

Contact Name: Randy Jensen
Contact Title: Water and Roadways Superintendent
Company: City of Rio Dell
Name:
Address: 475 Hilltop Drive
Rio Dell, California 95562
Phone: (707) 764-3541
FAX:

Freshwater Environmental Services Information

Contact Name: Orrin Plocher / Stan Thiesen
78 Sunny Brae Center
Address: Arcata, California, 95521
Phone: 707 839-0091
Cell: 707 498-9071

Project Status

Amount Requested: \$4,530

Scope of Work

Freshwater Environmental Services (FES) has prepared this Work Authorization Request for updating the City of Rio Dell Cross-Connection Control Program.

Task 1

-Review and Revision of the City of Rio Dells Cross-Connection Ordinance.

Using current Cross-Connection control guidance documents and regional examples, FES will review and offer revisions to the current Cross-Connection control ordinance.

Task 2

-Assistance with Cross-Connection Control Survey

FES will provide a letter to be distributed to City of Rio Dell water customers containing questions to determine if Cross-Connection Control devices are necessary. FES will be provided a listing of all non-residential water users that will be reviewed to determine the appropriateness of Cross-Connection Control measures. FES will perform site reviews for up to 10 non-residential customers to determine the appropriateness of Cross-Connection Control measures if necessary. Site reviews will include public outreach and education regarding proper use of Rio Dell's sewer system. FES will make recommendations to the City of Rio Dell regarding the necessity of additional source control measures including additional pretreatment or Best Management Practices that should be implemented at non-residential locations.

Task 3

-Preparation of an updated Cross-Connection Control Program

FES will review and update the existing Cross-Connection Control program based on current regulations, guidance documents and regional examples.



WORK AUTHORIZATION REQUEST NO. 3

December 9, 2011

Budget

TASK 1 Review and Revision of the City of Rio Dells Cross-Connection Ordinance.

Labor	\$1,280.00
Expenses	\$0.00
Total	1,280.00

TASK 2 Assistance with Cross-Connection Control Survey

Labor	\$1,600.00
Expenses	\$0.00
Total	\$1,600.00

TASK 3 Preparation of an updated Cross-Connection Control Program

Labor	\$1,600.00
Expenses	\$50.00
Total	\$1,650.00

Total of all Tasks \$4,530.00

Schedule

Work will be initiated upon contract finalization. Estimated completion time is 6-8 weeks.

Basis of Charges and Conditions for the Work

Basis of Charges shall be Time and Materials (not to exceed) in the total amount of **\$4,530**.

City of Rio Dell

Name: _____

Date: _____

Signature: _____

FES

Name: Orrin Plocher

Date: 12/09/11

Signature: *Orrin Plocher*

Attachments:

Date transmitted:

December 9, 2011

Transmittal:

Electronic Delivery



TO: Mayor and Members of the City Council

THROUGH: Ron Henrickson, City Manager

FROM: Karen Dunham, City Clerk

DATE: December 20, 2011

SUBJECT: Planning Commission Appointment

RECOMMENDATION

On a ballot provided by the City Clerk, vote for the applicant of your choice to fill the vacant seat on the Rio Dell Planning Commission. After the votes are tallied and the City Clerk verifies that one of the candidates has received 3 or more votes, make a motion to appoint the candidate to fill the vacant seat for the remainder of the unexpired term ending December 31, 2012.

BUDGETARY IMPACT

None

BACKGROUND AND DISCUSSION

There is currently one (1) vacancy on the Rio Dell Planning Commission as the result of the resignation of Denise Sweaney. The Notice of Vacancy was posted on November 17, 2011 with the last day for submittal of applications being December 1, 2011.

Two (2) applications for the vacant position on the Planning Commission were received; one from Nick Angeloff and the other from Billy Joe Long. Both candidates were interviewed during the City Council Study Session/Regular Meeting on December 6, 2011. There were only four (4) City Council members present at that meeting and the vote to fill the vacancy resulted in a tie of two votes for each candidate. As a result, the Council directed staff to bring the matter back to the Council at their next regular meeting on December 20, 2011 for a re-vote with a full Council. The successful candidate will be sworn in at the January 3, 2012 regular meeting.

CITY OF RIO DELL
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



RECEIVED

11-22-11

RD

APPLICATION FOR COMMISSION/BOARD

NAME Nick Angeloff

DATE 11/22/11

ADDRESS 541 Second Ave

HOME PHONE 707-764-5883

Rio Dell, CA 95562

BUSINESS PHONE 707.407.6205-cell

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARD/COMMISSION:

Planning

OCCUPATION CEO/ Archaeologist

HOW LONG HAVE YOU LIVED IN RIO DELL? 9 years

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES Archaeological studies,
Marine Life Protection Act Statewide Interest Group,
National Ocean Policy Working Group, familiar w/ HUD,
grant writer/Administrator, government functions/Regulations

ADDITIONAL PERTINENT INFORMATION/REFERENCES I have won
several million dollars in grants, run the day to day
business of a government, have a master's degree
in historic preservation, am well connected at both the
state and federal level.

EDUCATION BA 1998 Humboldt State Archaeology

MA CSU Sacramento 2011 Anthropology (Historic Preserva

Please answer the following two questions:

1) Why are you interested in serving on this board/commission?

I would like to participate in the community through my skills at management and historic preservation. As we move forward as a community my skills will help the process and ensure a smooth legal planning of new development in the city.

2) What special talents/experience/education do you possess that will be useful in this position?

Management of a government and a masters degree in historic preservation. I have also won millions of dollars in grants and administered those grants successfully.

Note: A Resume may be attached

Return form to the City of Rio Dell at 675 Wildwood Ave., Rio Dell, CA 95562

Nick Angeloff CEO
4/11-present
1000 Wiyot Drive, Loleta, Ca. 95551
707.407.6205 (Mobile)
email: wiyot.ceo@gmail.com

Bear River Band of the Rohnerville Rancheria
27 Bear River Drive
Loleta, CA 95551
Tribal Historic Preservation Officer
1/06-4/11

Archaeological Supply Company
541 Second Avenue
Rio Dell, CA 95562 (707) 764-5883
Owner
1/04-present

Bureau of Land Management
1695 Heindon Road
Arcata, CA 95521 (707) 825-2300
7/04-11/06

Cultural Resource Facility
Center for Indian Community Development
Arcata, Ca. 95521 (707) 826-5247
6/03-7/04

Anthropological Research Center
Institute of Archaeology and Cultural Studies, Department of Anthropology
California State University Sacramento
Sacramento, Ca., 95819-6106 (916) 278-5330
10/2000-2/2004

Education
BA in Anthropology/ Minor in Native American Studies from Humboldt State University-1998.

MA in Anthropology (historic preservation) California State University Sacramento

Papers/Publications:

Homogeneity and Variability among Borax Lake Assemblages of Northern California- presented at the Society for California Archaeology Annual Meetings 2003.

The Punta Gorda Rock Shelter and The Effects of Erosion on Cultural Sites Along the Lost Coast of the King Range National Conservation Area. Presented at the Society of California Archaeology Meetings 2006.

From the Mouths of Your Ancestors. 2006 Bear River Band of the Rohnerville Rancheria.

Mid Holocene Climate Change in Northern California- Paper presented at the Strategic Partnership Coalition Climate Change Symposium 2008.

The Memorandum of Agreement Process with the Bureau of Land Management and the Bear River Band of Rohnerville Rancheria- presented at National Association of Tribal Historic Preservation Officers 2009 annual meeting.

An Overview of the Borax Lake Pattern- Paper presented at the 2010 Society for California Archaeology Meetings and the 2010 State of Jefferson Meetings.

The Smith Creek Cooperative Archaeological Project- Paper presented at the 2010 Society for California Archaeology Meetings.

Technological Organization and Variability Within the Borax Lake Pattern of Northern California. Paper presented at the 2011 Society for American Archaeology Meetings in Sacramento, CA.

Grant History

2006 Northern California Indian Development Council- language grant- \$9,000
-Produced "From the Mouths of Your Ancestors", a language dictionary with audio and photos

2007 National Park Service Tribal Historic Preservation Office grant- \$61,000
-Created the Tribal Historic Preservation Office at the Bear River Band

2007 Institute of Museum and Library Services: Library Basic grant- \$6,000
-Provides basic library services to the Bear River Band of the Rohnerville Rancheria

2007 Institute of Museum and Library Services: Native American/Native Hawaiian Museum grant- \$49,000
-Digitized historic archival materials into a geographic information system linking the digital archives to points and polygons within the GIS and created two exhibits from the archival materials.

2008 Native American Graves Protection and Repatriation Act grant- \$74,000
-Initiated consultation with the Phoebe Hearst museum of Anthropology, Army Corps of Engineers, California State Museum and the Fowler Museum regarding human remains and subject artifacts for the Bear River Band of the Rohnerville Rancheria.

2008 Institute of Museum and Library Services: Library Enhancement grant- \$134,000
-Digitally cataloged and enhanced the Bear River Band of the Rohnerville Rancheria's existing library collection.

2008 Institute of Museum and Library Services Museum grant- \$48,000
-Digitally cataloged the Bear River Band of the Rohnerville Rancheria's existing artifact/art collection, procured and outfitted the Tribe's new museum with curation equipment.

2008 IMLS Library Basic grant- \$6,000
-Provides basic library services to the Bear River Band of the Rohnerville Rancheria

2008 National Park Service Tribal Historic Preservation Office grant- \$68,000
-Continues the operation of the Tribal Historic Preservation Office.

2009 Endangered Language Fund grant- \$7,000
-Provides funding for one year to the Bear River Band Language class.

2009 Tribal Preservation Fund grant- \$40,000
-Provides funding for archaeological research in the Smith Creek watershed in cooperation with CSU Sacramento and Humboldt Redwood Company.

2009 National Park Service Tribal Historic Preservation Office grant- \$61,000
-Continues the operation of the Tribal Historic Preservation Office.

2009 IMLS Library Basic grant- \$6,000
-Provides basic library services to the Bear River Band of the Rohnerville Rancheria

2010 Northern California Indian Development Council ARRA grant- \$4,400
-Creates a virtual language class and book.

2010 Resources Legacy Fund Foundation Grant- \$20,000
-Provides an archaeological synthesis of existing data from coastal sites in northern California.

2010 Institute of Museum and Library Services Museum grant- \$50,000

2010 Native American Graves Protection and Repatriation Act grant- \$90,000

2010 National Park Service Tribal Historic Preservation Office grant- \$60,000

2010 Department of Justice Indian Alcohol and Substance Abuse Program grant- \$345,000

2010 IMLS Library Basic Grant- \$6000

2010 Office of Violence Against Women- \$450,000

2010 Department of Justice Youth Delinquency Program- \$295,000

2011 IMLS Library Basic Grant-\$7000

Board Participation:

Humboldt County District Attorney's Tribal Roundtable member 2011.

California Marine Life Protection Act, member Statewide Interest Group, November 2009-June 2011
One of two tribal representatives.

National Coastal Marine Spatial Plan, Tribal Representative West Coast National CMSP Working group Washington DC June 2011
One of twenty five Tribal representatives from the lower 48, Alaska and the South Pacific.

CITY OF RIO DELL
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

APPLICATION FOR COMMISSION/BOARD

NAME Billy Joe Long DATE 11/21/11
ADDRESS 94 Painter St., Rio Dell, CA HOME PHONE 764-3855
BUSINESS PHONE 601-1408

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARD/COMMISSION:

Planning Commission

OCCUPATION Administrator - Eureka Rescue Mission

HOW LONG HAVE YOU LIVED IN RIO DELL? Approx. 13 mo.

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES Speaker, Public
Speaker, Group Facilitator, Bible Teacher, Computer
Consultant

ADDITIONAL PERTINENT INFORMATION/REFERENCES

EDUCATION (AS) - Computer Application and Office Systems; (AS) Programming

Please answer the following two questions:

1) Why are you interested in serving on this board/commission?

My wife and I have moved into this community, and intend to raise our three children here. We feel that active participation in the development and planning of our city will help ensure a stable future for our children, and ourselves, in this community.

2) What special talents/experience/education do you possess that will be useful in this position?

I'm not sure, but I care about this city, and am a very fast and dedicated learner.

Note: A Resume may be attached

Return form to the City of Rio Dell at 675 Wildwood Ave., Rio Dell, CA 95562

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



TO: Honorable Rio Dell City Council

FROM: Ron Henrickson, City Manager

DATE: December 20, 2011

SUBJECT: Approving Agreement with KNN Public finance

ATTACHEMENT: KNN Agreement

Council Action:

By motion move to approve the Agreement with KNN Public Finance.

Background:

In order to explore the feasibility of developing a city wide street improvement assessment program it is necessary to determine what the cost would be to property owners. Note that any assessment program would have to be approved by the voters prior to being undertaken. KNN Public Finance has agreed to work with the City to develop cost estimates at no charge unless the voters approve a ballot measure and bonds are sold to finance the project.

The KNN Agreement has been reviewed by the City Attorney.

Financial impact:

Funding of these costs would be from the bond issue for the Street Improvement Project should the project be undertaken.

City Manager Recommendation:

The City Manager recommends approval of the KNN Agreement.



September 27, 2011

Mr. Ron Henrickson
City Manager
City of Rio Dell
675 Wildwood Avenue
Rio Dell, CA 95562

Dear Mr. Henrickson:

We understand that the City of Rio Dell (the "City") may wish to issue general obligation bonds, certificates of participation or other securities in the future, for new capital projects or refunding of prior securities, from time to time, and wishes to employ the services of an independent financial advisor to assist (a) in planning any capital financing or refinancing program with such securities as the City may wish to undertake and (b) in structuring, managing the selling any such securities as the City may determine. Accordingly, KNN Public Finance, a Division of Zions First National Bank ("KNN") proposes to perform the services listed below for the City.

A. Capital Project and Financial Planning

1. Present financing options based on a review of present and future capital needs, any current outstanding debt, and overall objectives of the City.
2. As requested, develop a financing program that best meets the City's capital projects time line, projected cash flow needs and, if to be tax supported, desired tax rates. This program includes a proposed issuance schedule and, if general obligation bonds requiring a bond measure, a tax impact analysis, and explanation of and agreement on the assumptions that affect the schedule and estimated tax rates.
3. Attend all meetings as required and provide staff support to the City and the City's campaign committee as appropriate during the planning process.

B. Voter Authorization (For New General Obligation Bond Measures)

1. Assist in the selection of a public opinion survey firm and/or election consultant, to the extent the City desires such assistance.
2. Assist in the selection of bond counsel and other consultants and vendors necessary to an election and a financing, to the extent the City desires such assistance.
3. Consult with the County Registrar of Voters to establish the bond election proceedings and deadline dates, and make sure City and campaign staff plan appropriately for these dates.

4. Prepare financing and projected tax rate schedules to assess financial impact of the financing program on the property owners, based on strategies that will minimize the tax rate impact, and prepare the tax rate statement to be included in the voter pamphlet for City signature.
5. Provide appropriate financial advisory services as they relate to the required election documents. Review proposed ballot language as prepared by the City or the election consultant, review the proposed ballot argument and the proposed rebuttal ballot argument, if any, as prepared by campaign committee or election consultant, prepare the tax rate statement for City signature, and review the impartial analysis prepared by County Counsel.
6. Provide tax rate impact analyses to the City for public information during the election campaign.
7. Attend all meetings as required and provide staff support to City and campaign staff as appropriate during the campaign process.

C. Debt Issuance: New Money Bond Program

1. Assist in selection of bond counsel, paying agent and other consultants, if any, if not yet selected, to the extent the City wishes such assistance.
2. Advise the City as to size and timing of each series of securities. Such advice will take into account the capital project program of the City and its funding requirements and the availability of other sources of funds.
3. Coordinate the efforts of bond counsel, City counsel and any other legal counsel, to the extent involved, with respect to the preparation and approval of the financing documents by the City.
4. Attend all meetings and present materials for the debt financing procedure as appropriate.
5. For a security that is to be rated, prepare and coordinate a comprehensive presentation to the rating services. This presentation will cover all relevant information regarding the financing and will be designed to address the City's ability to fund the annual debt service payments through its tax base or general fund, as the case may be, and the dynamics of the local economy. Prepare a similar presentation to bond insurers, if insurance qualification is sought.
6. For publically offered securities, based on information provided to us by the City and other participants in the financing, assemble or cause disclosure counsel or underwriters counsel to assemble the official statement for the financing in a manner consistent with existing laws and regulations and standards of the securities industry. The official statement serves as a marketing instrument and a disclosure document of the City incident to the financing.

Securities placed with an appropriate single investor, such as a bank, fund or other institution, may not require an official statement, but likely would require thorough information on the City and its financing to nearly the same effect, for credit approval to invest.

7. We understand that the City plans, assuming voter authorization is obtained at the June 5, 2012 election, to place \$2,825,000 in general obligation bonds with the United States Department of Agriculture at an annual interest rate of 4.25% (the "USDA loan"). However, should the City wish to access the public market instead, or for a future financing, KNN shall recommend a method of sale and provide the following services:
 - (a) Advise as to securities market conditions, and method and timing of sale;
 - (b) Should the City elect to offer its securities through public sale, KNN shall prepare (or cause to be prepared by bond counsel) and distribute the official notice of sale and bid form, along with the preliminary official statement, to prospective underwriters, respond to their questions regarding the financing, actively solicit their bids, coordinate publication of notices of sale, coordinate the bid opening process and calculate the true (or net) interest cost of each bid received to determine the lowest bidder;
 - (c) Should the City elect to offer its securities through negotiated sale, KNN will assist the City in the selection of an underwriter, negotiate underwriting spread and interest rates on behalf of the City and monitor the underwriter's sales effort to ensure the lowest financing costs are achieved. KNN's preferred method in a negotiated sale is to structure the financing and prepare the official statement, and wait until the issue is ready to sell to select an underwriter and negotiate directly with its underwriting desk. We believe this approach delivers the lowest possible negotiated underwriting cost.
 - (d) Should the City elect to place its securities through negotiated sale to a single investor, such as a bank, fund or other institution, KNN will assist the City in the selection of the investor, structuring the financing and in negotiating interest rates and other terms. While it is not anticipated that this approach will have as low an interest rate as a public offering, depending on the investor and other circumstances, a debt service reserve, bond rating and/or, perhaps, bond counsel may not be required, reducing funding requirements sufficiently on small or shorter term transactions to result in lower debt service payments, even with higher interest rates, than an otherwise equivalent publically offered security.
8. Coordinate the delivery, printing and final approval of legal documents, and the preparation of closing certificates and final official statement, if any.
9. Coordinate the work of the City and members of the financing team to ensure that the issue is consummated within a reasonable period of time.

D. Debt Issuance: Refunding

KNN will continue to monitor market interest rates and propose to the City, when and if it makes economic sense to do so, that the City refund any of its outstanding securities with lower interest rate refunding securities. "Economic sense" means that KNN in most situations will not propose such a refunding unless the present value savings to be obtained clearly exceeds 3% of the outstanding bonds to be refunded, or such other threshold determined by the City. If the City wishes to proceed with such a refunding proposal and agrees, KNN will provide the services indicated under "B." above, plus structure the refunding escrow, if any, for a refunding issue at the fee schedule listed herein.

E. City's Obligations

The City agrees to cooperate with KNN, bond counsel and other parties to the transactions, and to furnish the necessary information for the preparation and drafting of the legal documents and the official statement, if needed, and to assert its best efforts to verify the accuracy of the information contained in such documents.

For an underwritten publically offered security, there also will be a "continuing disclosure report" requirement to annually report certain tax base and other information concerning the bonds and the finances of the City, including providing a copy of the City's annual audited financial statements, to certain designated "repositories" that collect and make available to investors and the public this information upon their request. (No underwriter may buy securities without the issuer or obligor of the securities agreeing to provide a continuing disclosure reports annually for the life of the security, a requirement imposed on underwriters by the Securities Exchange Commission.) The City can gather the information for, and send, this report each year itself, or hire a consultant, including KNN if desired, to do this annually for the City.

F. Duration of Contract

This Agreement shall be valid and binding through the issuance of securities, including refunding thereof, unless previously terminated under the terms of this Agreement. This agreement may be terminated upon 30 day's written notice by either party to the other party.

G. Insurance

KNN maintains insurance coverage for general liability, professional liability, and errors and omissions in excess of most public agency requirements, and will provide a certificate of coverage upon request.

H. Hold Harmless and Indemnity

KNN shall defend, indemnify and hold City, its elected officials, officers, directors, employees, agents, and designated volunteers harmless from and against any and all loss, liability, damage, including but not limited to reasonable attorney, consultant and expert fees, and court costs arising out of or in connection with this Agreement, except for the gross negligence and willful misconduct of City, its elected officials, officers, directors, employees, agents, and designated volunteers.

I. Compensation and Expenses

For the services to be provided by KNN, for each series of securities issued, the fee payable to KNN is:

FEE SCHEDULE

Par Value of Securities Issue	General Obligation Bonds	Certificates of Participation and Lease Revenue Bonds
Up to, but less than \$2,000,000	\$25,000.00	\$30,000.00
\$2,000,000 up to, but less than \$3,000,000	\$30,000.00	\$35,000.00
\$3,000,000 up to, but less than \$4,000,000	\$35,000.00	\$40,000.00
\$4,000,000 up to, but less than \$5,000,000	\$45,000.00	\$50,000.00
\$5,000,000 up to, but less than \$10,000,000	\$50,000.00	\$55,000.00
\$10,000,000 up to, but less than \$15,000,000	\$55,000.00	\$60,000.00
\$15,000,000 up to, but less than \$25,000,000	\$60,000.00	\$65,000.00
\$25,000,000 up to, but less than \$35,000,000	\$65,000.00	\$70,000.00
\$35,000,000 up to, but less than \$40,000,000	\$70,000.00	\$75,000.00
\$40,000,000 up to, but less than \$50,000,000	\$75,000.00	\$80,000.00
\$50,000,000 up to, but less than \$70,000,000	\$80,000.00	\$85,000.00
\$70,000,000 up to, but less than \$90,000,000	\$90,000.00	\$95,000.00
\$90,000,000 up to, but less than \$110,000,000	\$100,000.00	\$105,000.00
\$110,000,000 up to, but less than \$130,000,000	\$110,000.00	\$115,000.00
\$130,000,000 up to, but less than \$150,000,000	\$120,000.00	\$125,000.00
\$150,000,000 and over	\$130,000.00	\$135,000.00

Such fees shall be fully contingent upon issuing securities.

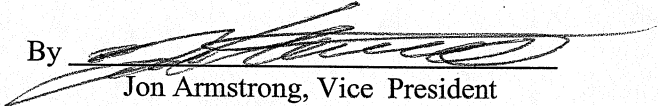
Ron Henrickson
City of Rio Dell
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KNN agrees to pay its own out-of-pocket expenses for travel within California and computer and telephone charges (excluding conference calls) incurred by us in performing our duties and obligations. Other costs of issuance, including but not limited to the expense of election, if any, bond counsel's fee, KNN's fees, trustee, paying agent or fiscal agent fees and charges, if any, rating agency fees and bond insurance premiums, if any, publication of required notices, if any, printing and distribution of the preliminary and final official statements and notice of sale, if any, printing and delivery of securities, travel expenses of City officials, out-of-state travel expenses of KNN, if any, outside copying costs, facsimile transmission charges, courier or delivery charges, conference call charges and the costs of obtaining statistical data from outside sources, shall be in addition to the above fee to KNN Public Finance and paid by the City. Out-of-pocket expenses incurred by KNN are not contingent; they are payable whether or not the financing(s) occurs. Other costs of issuance may or may not be contingent, depending on the specific vendor.

All costs of issuance, subject to approval of bond counsel, may be paid from proceeds of the securities issued.

KNN PUBLIC FINANCE
A Division of Zions First National Bank

By


Jon Armstrong, Vice President

Accepted:

CITY OF RIO DELL

By _____

Title _____

Date _____

675 Wildwood Avenue
Rio Dell, CA 95562



**STAFF REPORT
RIO DELL CITY COUNCIL
DECEMBER 20, 2011**

TO: Rio Dell City Council
FROM: Karen Dunham, City Clerk
THROUGH: Ron Henrickson, City Manager
DATE: December 20, 2011
SUBJECT: Humboldt Bay Alternative Rail Route Study

RECOMMENDATION

Approve Resolution 1139-2011 Supporting the Humboldt Bay Alternative Rail Route Study.

BACKGROUND AND DISCUSSION

At the December 6, 2011 regular meeting, Nick Angeloff requested on the behalf of Bill Bertain that the item be placed on the agenda for Council consideration. The resolution supports the obligation of approximately \$259,000 of ISTEA Funds by the Humboldt Bay Harbor, Recreation and Conservation District to conduct a feasibility study of an eastern route for the railroad to connect to the national rail network.

RESOLUTION NO. 1139-2011

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF RIO DELL SUPPORTING THE HUMBOLDT
BAY ALTERNATIVE RAIL ROUTE STUDY**

WHEREAS, transportation infrastructure is salient to the future security and economic Development of the Port of Humboldt Bay, Humboldt County and the northern coast of California; and

WHEREAS, analyzing an east-west alternative rail route connecting Humboldt Bay to the national rail network is an appropriate use for the approximately \$259,000 ISTEAF funds currently under consideration by the Humboldt Bay Harbor, Recreation and Conservation District; and

WHEREAS, information on an alternative rail route would impact planning by local communities, the Port of Humboldt and the NCRC and its operator; and

WHEREAS, exploring this option would provide valuable information on transportation options for economic development, as well as establishing a reliable connection to areas outside the local community when natural disasters or other events isolate us; and

WHEREAS, the economic impact of an active rail connection from the national rail network to Humboldt Bay is quantifiable in that two recent missed opportunities due to the lack of an active rail connection have shown that the Harbor District lost approximately \$2 million per year in revenue and the community lost approximately \$25 million per year of economic value based in the economic stimulus afforded the two small port communities that won those contracts; and

WHEREAS, the proposed study would provide data for both our decision makers and for those wanting to make investments in the Humboldt Bay region; and

WHEREAS, the purpose of the Humboldt Bay Alternative Rail Route Study is to analyze the concept of developing an east-west alternative rail route from the national rail system to Humboldt Bay is approximately 125 miles relative to the 325 miles using the existing Northwestern Pacific Railroad's right-of-way; and

WHEREAS, a new easterly route would connect Humboldt Bay to the existing Union Pacific main rail line just south of Red Bluff near Gerber, California; and

WHEREAS, this new route involves a fraction of the tunnels, bridges and signaled crossings of the existing rail line; and

WHEREAS, the study would involve a literature review on the history of this route, identification of the proposed route, identification of land ownerships along the proposed

route, a conceptual development plan that includes rail ownership and governance, preliminary engineering feasibility, highway connectors and any proposed modifications to improve highway/rail interface, estimated permitting needs, estimated environmental issues and mitigations, and estimated development costs and timeline; and

WHEREAS, an easterly route could incorporate the Humboldt Bay Short Rail portion of the existing NCRA right-of-way from South Fork to Samoa and eventually tie into the Eel River portion when it became operational.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Rio Dell as follows:

The City of Rio Dell supports, as a public governing body, the obligation of the subject ISTEAs funds, approximately \$259,000, by the Humboldt Bay Harbor, Recreation and Conservation District to conduct a feasibility study of an eastern route for our railroad to connect to the national rail network.

PASSED AND ADOPTED by the City Council of the City of Rio Dell on this 20th day of December, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

Julie Woodall, Mayor

Karen Dunham, City Clerk

- Case History #1: Automobile Exports
 - Need: Export +/- 40,000 cars/year from mid west
 - District worked with exporter for 3 years
 - Due to no active rail service to Humboldt Bay, exporter settled in Grays Harbor Washington in 2009
 - Impact to District
 - 3 ships/week = approx. \$1,800,000 lost income per year to District in Pilot fees and Harbor Surcharge
 - Also equals approximately \$21,439,500 loss of economic value to community (excluding District and rail income)
- Case History #2: Wind Energy Equipment Imports
 - Need: Import all components for 44 wind turbines to be constructed near Burney, CA
 - Due to no active rail service to Humboldt Bay, equipment will be shipped to Port of Stockton likely 2010/11.
 - Impact to District
 - Estimated 30 ships for entire project = approx. \$300,000 lost income to District in Pilot fees and Harbor Surcharge
 - Also equals approximately \$4,287,900 loss of economic value to community (excluding District and rail income)
 -